

Fact Sheet 2012-2013

Updated April 2012

Contact Information



Pepperdine University
Graziadio School of Business and Management

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Web Sites and Information On-line

Exchange Student Web Site: <http://bschool.pepperdine.edu/globalprograms/es>

Graziadio School of Business Main Web Site: <http://bschool.pepperdine.edu>

Pepperdine University Main Web Site: <http://www.pepperdine.edu>

Virtual Tour of Graziadio School: <http://bschool.pepperdine.edu/virtualtour>

Pepperdine on YouTube: <http://www.youtube.com/user/pepperdine>

Blogs, Podcasts & RSS Feeds: <http://bschool.pepperdine.edu/rss>

Academic Calendar

It is recommended that Exchange students arrive a week early in order to have time to get settled. Exchange students are only required to come to the Exchange Student Orientation, although regular student orientation dates are displayed on the calendar below.

Calendar: <http://community.pepperdine.edu/graziadio/fulltime/incoming/intended>

Application Procedures

Once nominated by the home institution to participate in the student exchange program, prospective exchange students must complete and submit an application form and accompanying documents. Original documents, such as transcripts, TOEFL scores and others, must be uploaded in PDF format to your on-line application. Documents should not be sent by mail.

Application form & Instructions:

<http://bschool.pepperdine.edu/globalprograms/es/exchangeapply.htm>

Application Deadlines

The deadline dates for application submission are:

Fall Trimester (Aug.-Dec.)	-	April 1
Spring Trimester (Jan.-Apr.)	-	October 1
Summer Trimester (May-Aug.)	-	March 1

Intent to Enroll Form

Upon receipt of the acceptance letter, exchange students **must** submit an *Intent to Enroll form* within 30 days to guarantee a space in the upcoming term. The Intent to Enroll form will be sent to admitted students together with the acceptance letter.

Visa

Upon acceptance, Pepperdine will send an I-20 form to each admitted exchange student. The I-20 form is a required document for the student visa application. International students are responsible for making their own arrangements to obtain a visa. It is important to begin the visa process early and allot a generous amount of time because this process can be lengthy.

Student Visa: <http://bschool.pepperdine.edu/programs/full-time-mba/internationalstudents/#visa>

Courses and Enrollment

The academic term, called a trimester, is 15 weeks in length. Each trimester is divided into 2 seven-week sessions called Session A and Session B. Each trimester includes two 7-week course sessions, plus various integration and application activities. A classroom session is generally 4 hours in duration, once per week.

The typical course load for exchange students is 12 to 16 units per trimester. Exchange students will not be permitted to enroll in fewer than 10 units or more than 18 units per trimester. Exchange students are encouraged to enroll in advanced elective courses which are generally 7 weeks in length. Double degree students are required to complete a full mandatory curriculum of 48 units over 3 trimesters. Exchange students will be contacted by e-mail prior to arrival for personal assistance in course enrollment.

Academic Catalog and Course Guide: <http://bschool.pepperdine.edu/programs/catalog>

Grading Scale

The standard grading scale for graduate programs in the United States is used.

A = Superior; B = Average or Satisfactory; C = Lowest passing grade; D = Failure

Academic Concentrations

Courses are offered in a wide variety of business disciplines from business law and accounting to marketing and management. Specific areas of academic focus are offered in Entrepreneurship, Finance, Marketing, Leadership & Managing Organizational Change, and Social, Environmental and Ethical Responsible (SEER) business practice. The concentration in Dispute Resolution is reserved for regularly enrolled students. The guiding focus of all courses offered at the Graziadio School is ethical business practice.

Academic Concentrations:

<http://bschool.pepperdine.edu/programs/full-time-mba/2-year-mba/concentrations>

Tuition & Fees

Exchange students are responsible to pay their home-university tuition. Through the exchange program, no tuition will be payable to Pepperdine University, however, students are responsible for non-tuition costs and fees payable to the Student Accounts Office. Payments can be made in cash, by wire transfer, by money order, or by e-check through a bank account in the United States.

Approximate Academic Costs for 2012-2013 School Year (costs in US Dollars and are subject to change)

Books and Supplies	\$1,000/term
SPLASH International Student Orientation	\$100.00 (mandatory for Double Degree only)
Communication Workshop (room & board)	\$1,000.00 (Mandatory for Double Degree only)
Malibu Graduate Business Society Fee	\$75 per term (Mandatory for all students – funds for student clubs and student government)

Orientation

A mandatory Exchange Student Orientation will be held at the beginning of each trimester. The Fall term orientation will be held on August 24, 2012. Orientations for other terms will be held on or just before the first day of classes for the term.

Fall term Orientation: <http://community.pepperdine.edu/graziadio/fulltime/incoming>

Health Insurance

All students must be covered by a health insurance plan that is valid in the United States. Exchange students are eligible for the student health insurance plan provided through Pepperdine University.

Health Insurance: <http://bschool.pepperdine.edu/programs/full-time-mba/internationalstudents/#health>

Housing Accommodations

Both on-campus and off-campus housing options are available for exchange students. Given the geography of the Los Angeles area and limited public transportation, on-campus housing is strongly recommended for exchange students.

Housing: <http://services.pepperdine.edu/housing>

Transportation

Exchange and Double Degree students will attend classes at Pepperdine University's main campus in Malibu, California. Due to the location of the campus, public transportation is extremely limited and it is difficult to walk or bicycle to the surrounding community.

It is recommended that students have a car. A secondary option available is to rent a car on campus

<https://www.connectbyhertz.com/select.aspx>.

Transcript of Grades

An official academic transcript reporting the courses completed at Pepperdine University and final grades earned will be issued to the student's home university eight to ten weeks after the conclusion of the trimester.

Student Facilities

Exchange students will be issued a student identification number, a Pepperdine student identification card and an e-mail address after receipt of an official letter of acceptance from the university. Exchange students will have access to all on-campus educational, sports, and recreational facilities enjoyed by the regular students of Pepperdine University.

Athletics: <http://www.pepperdinesports.com>

Arts: <http://arts.pepperdine.edu>

Libraries: <http://library.pepperdine.edu>

Events & Forums: <http://bschool.pepperdine.edu/newsroom>

More Information

Additional and more comprehensive information is available at:

Exchange Student Web Site: <http://bschool.pepperdine.edu/globalprograms/es>